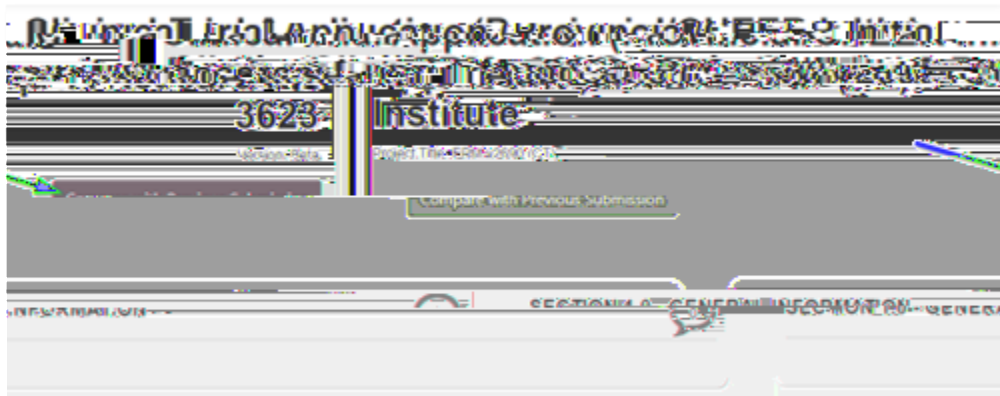November 24, 2022

WREM System Update   Tracked Changes

Dear Colleagues,

 A WREM system update has come out with the ability for research teams to be able to track changes within their submitted applications. This new feature will allow applicants to compare the current state of a form being edited to the previous submission of the form, in tracked changes format. This new feature is only applicable to forms that have been previously submitted and are currently returned to the research team for changes.

If the form you are working on has been previously submitted and is currently unlocked, a new **Compare with Previous Submission**   top right-hand corner of the page while inside any section of the form, below the Project ID number.
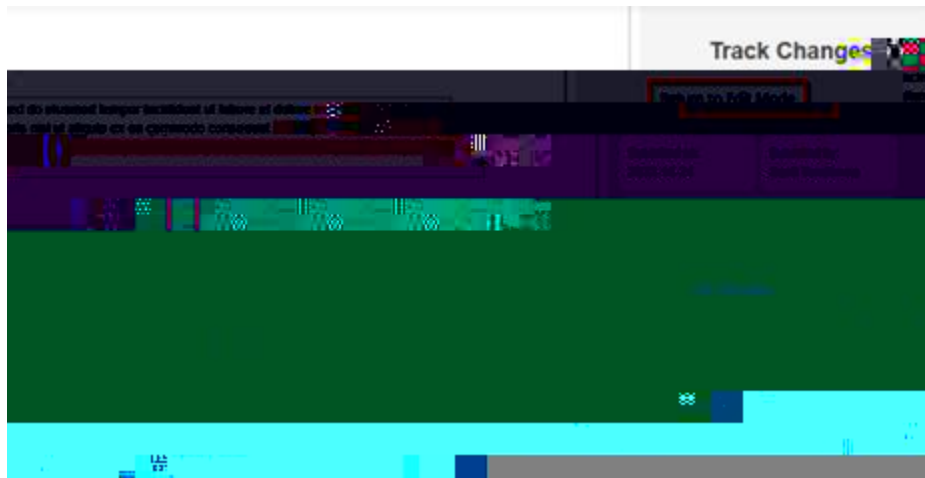

Compare with Previous Submission questions on the current page and compares them to the responses provided on the previous submission. No further edits can be made to the application form while viewing tracked changes. **Return to Edit Mode** tracked changes mode.

Compare with Previous Submission   -hand side of the page to allow applicants to navigate through their changes via two tabs.

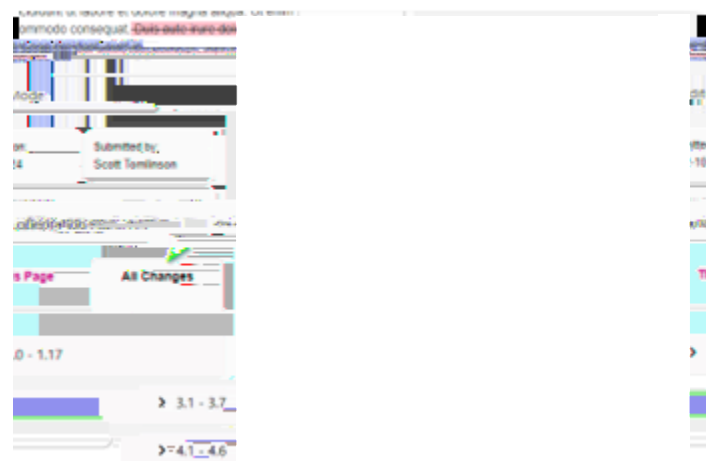**This Page**   in the current section of the application **All Changes**   throughout the entire application form to the previous submission.

On the '**All Changes**' tab, each page can be expanded to view changes within it, making it easier to quickly access different parts of the form to see changes there. Applicants can click on any question title to navigate straight to that question and view the changes. The question will be highlighted with a red outline to clearly denote the change in question.

Changes to the text are noted to make it easy to see even relatively minor changes within text bodies. Deselected items are highlighted in red, such as the radio button shown below, whilst new questions appear highlighted in green to clearly denote that they need the attention of the

applicant. Other question types such as lists, signatures and document questions are also compared against the previous submission to indicate any changes in their content.

The Clinical Trials Ontario (CTO) team has also put together a [video tutorial](#) for these upcoming changes. Please note that